# Wauhatchie School

**RRANC Forest Preschool Teacher**

**Position Description**

**Job Title:** Preschool Forest Teacher

**Direct Supervisor:** Director

**Status:** Part-time salaried

**Hours:** M-F 8:30-l:00 (10 months- August through May)

**Site:** Reflection Riding Arboretum and Nature Center

**Salary:** Starting at $9,600 with increases according to qualifications and

experience

**Benefits:** Federal holidays

**Start Date:** August 1st, 2019

Wauhatchie School Mission:

We are a nature-based school promoting place-based, nature immersion experiences that foster holistic growth, the love of learning, and compassion for all.

Position Overview:

Wauhatchie School is seeking two enthusiastic Preschool Forest Teachers to foster and facilitate the intellectual and social development of the children in an outdoor environment. Teaching this preschool class in the forest includes observing and assessing class interests, planning and implementing lessons and activities that expand on current interests, and creatively documenting class lessons to showcase the progress of the students. The two teachers for this multi-age class will be hired with the expectation that one teacher will be an expert on child development and the other, an expert in a related field such as environmental science/ bushcraft skills, music and/or art. Teachers will work together to create an optimal learning environment for the students.

Preschool Forest Teacher Responsibilities

* Working with teaching team and director to create an optimal experience for Forest Preschool students
* Using a variety of activities and instructional methods (songs, stories, art, activities, etc.) to motivate and stimulate children’s abilities
* Meeting the emotional, social, and physical needs of each child
* Maintaining daily open communication with parents
* Writing and distributing accident and incident reports
* Maintaining a daily narrative learning log and behavioral record for the students
* Documenting and recording children’s behaviors, progressions, and development in a report form to share with the parents
* Working with teaching team to write a monthly report of activities and learning experiences for the monthly WS newsletter
* Overseeing a daily site assessment of the outdoor site before each session, making sure all hazards are properly assessed and amended to provide a safe environment for children
* Working with the director and teaching team to provide ideas for site enhancement and to create new learning activities for the children
* Willingness to be observed by teacher trainees on a regular basis

Teacher Requirements

* Attendance at all planned WS events, weekdays and weekends (hourly staff will be compensated for time)
* Attendance at all WS staff meetings
* Demonstrate loyalty and commitment to WS and all staff members as a positive team player

Desired Skills and Abilities:

* Ability and desire to encourage experiences that are play-based and child-centered
* Deep appreciation for and connection to nature
* Highly relational and effective collaborator and communicator
* Participation in forest school research studies

Working Conditions:

* Physical Ability: Teaching involves extended periods of time in the outdoors in all weather, with hiking and moderate physical challenges.

Notes on the Teacher Application Process

* Applications may be mailed or e-mailed as indicated below.
* Applications should include:

1. Resume with a summary of all teaching experience relevant to the desired position
2. Answers to the questions below
3. Copies of degrees/certificates earned and a copy of transcripts (unofficial copies are satisfactory for the initial application)
4. Provide name and contact information for at least three references from administrators, teachers, or parents. At least two references should be from former employers. The reference forms are provided below and should be completed and mailed by named references.

* Incomplete applications may not be considered.
* ***Wauhatchie School will do a preliminary background check as part of the initial screening of applications.***
* Consideration for all positions is ongoing. Please return your application as soon as possible as indicated below, by mail or e-mail.

How to apply:

Please submit all necessary documents to Wauhatchie School via email: ([wauhatchieschool@gmail.com)](about:blank)

or hard copy to: 400 Garden Road, Chattanooga, TN 37419.

Type your answers in a separate document. Use as much space as necessary.

1. What position(s) are your applying to? If applying for preschool position, which location would you prefer?
2. What are your strengths in relation to this job?
3. In your opinion, what is the purpose and goals of nature/forest schools?
4. What makes you the best candidate for this position?

Wauhatchie School

400 Garden Road, Chattanooga, TN ZIP

**Reference Questionnaire**

Applicants Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reference Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In what capacity? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you observed him or her with children? If so, describe his or her interaction(s) with children. Describe any particular skill the applicant has in dealing with children. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How does the applicant get along with other people? Do you consider the applicant a team player?

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How does the applicant react in stressful situations?

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What were (name's) strengths and weaknesses as an employee?

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What qualities does the applicant offer that make him or her qualified for this position?

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